

Unit No. _____

City Scene Owners' Association Information Sheet

Please keep your Homeowners Association informed by providing your current contact information on the form below. Upon completion, please return the form by email epmlc@epmlcsd.com, fax (619) 497-1738 or mail to:

Exclusive Property Management, 2661 Reynard Way, San Diego, CA 92103

Failure to notify Management of changes to previously supplied information is a Violation of City Scene CC&Rs.

Date: _____ Unit #: _____ Property Address: _____

Owner(s) Name: _____ Owner #2: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Owners Phone #: Home () _____ Cell () _____ Work () _____

Owners Email: _____ Alternate Email: _____

Tenant 1 Name: _____ Email: _____ Cell () _____

Tenant 2 Name: _____ Email: _____ Cell () _____

Tenant 3 Name: _____ Email: _____ Cell () _____

If you have a personal Property Manager, please provide additional information below:

Property Manager Name: _____ Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Would you like the Property Manager to be the Main Point of Contact for your Unit? Yes _____ No _____

Vehicle Information:

	<u>Vehicle Owner</u>	<u>Make</u>	<u>Model</u>	<u>Color</u>	<u>License Plate</u>	<u>State</u>
1)	_____	_____	_____	_____	_____	_____
2)	_____	_____	_____	_____	_____	_____
3)	_____	_____	_____	_____	_____	_____

Are any of these vehicles electric? If so, please provide additional information below:

Electric Vehicle # (from above): _____ This vehicle is a: Hybrid / Plug In (**circle one**)

Where do you usually charge this vehicle? _____

Number of Pets: _____ Type of Pet: _____ Breed: _____ Pet Weight: _____

*** LEASH LAWS ARE STRICTLY ENFORCED * OWNERS ARE REQUIRED TO CLEAN UP AFTER THEIR PETS ***

Local Emergency Contact Information (In case of emergency please notify):

Name: _____ Phone #: _____ Email: _____

If you need a copy or have any questions regarding this form, please contact Exclusive Property Management by phone (619) 497-1190 or e-mail epmlc@epmlcsd.com. This Form is also available on the EPM Website:

Exclusivepropmanagement.com